



DEPARTMENT OF BUSINESS AND INDUSTRY
MANUFACTURED HOUSING DIVISION

1830 E. College Parkway, Suite 120, Carson City, NV 89706 775-684-2940 Fax 775-684-2949
 2501 E. Sahara Avenue, Suite 204, Las Vegas, NV 89104 702-486-4135 Fax 702-486-4272
 mhd.nv.gov

Plan Approval and Insignia Request Form

- Insignia - NAC 461.210(1) \$ 50 x _____ = _____ Date: _____
 Plan Review - NAC 461.210(1) \$100 x _____ = _____
 TOTAL = _____

Please note: If the plan review requires more than one hour to complete, a fee of \$50 per each additional half hour will be charged. The Division will notify you of the additional fee if applicable. Payment must be received prior to the final plan approval. All insignias are sent USPS Certified Mail to the Third Party Agency. If you did not submit your plans electronically and have submitted a hard copy to be returned, a completed UPS or FedEx shipping label must be included when submitting this form.

APPROVED PLANS TO BE RETURNED TO: **Manufacturer** **Third Party Reviewing Agency**

Manufacturer: _____ Nevada MHD License #: _____
 Address of Manufacturer where the approved stamped plans will be sent via US POSTAL SERVICE:

_____ Address _____ City _____ State _____ Zip _____
 Contact Name: _____ Phone: _____ Email: _____

Third Party Reviewing Agency: _____
 Address of Third Party Reviewing Agency where the insignia(s) will be sent via US POSTAL SERVICE:

_____ Address _____ City _____ State _____ Zip _____
 Contact Name: _____ Phone: _____ Email: _____

IF REQUESTING INSIGNIAS ONLY, PLEASE SUBMIT THIS FORM TO THE LAS VEGAS OFFICE AND ENTER THE NEVADA MHD PLAN APPROVAL NUMBER HERE:

| <i>To be completed by the manufacturer</i> | | <i>For MHD use ONLY</i> | |
|--|---------------|---|------------|
| Date Manufactured _____ / _____ <small>Month Year</small> | | <input type="checkbox"/> MC <input type="checkbox"/> FH | |
| MODEL | SERIAL NUMBER | PLAN APPROVAL # | INSIGNIA # |
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |
| 9 | | | |
| 10 | | | |