



DEPARTMENT OF BUSINESS AND INDUSTRY
MANUFACTURED HOUSING DIVISION

1830 E. College Pkwy, Suite 120
 Carson City, NV 89706
 (775) 684-2945 • Fax: (775) 684-2949
 mhd.nv.gov

Application for a Manufacturer License

Submit **ALL** of the following items to the address listed above.

FORMS ATTACHED	1.	License Fee - \$2,250 (Payable to MHD)	NRS 489.321 (1)(f)
	2.	Application	NRS 489.321 (1)
	3.	Authorization for Release of Confidential Information	NAC 489.310
	4.	Background Disclosure Statement	NRS 489.391
	5.	Criminal History Disclosure Form (If applicable)	NRS 489.391
	6.	Instructions for obtaining fingerprints SENT: RECEIVED:	NRS 489.321 (1)(d)
	7.	Child Support Statement	NRS 489.342
	8.	Civil Applicant Waiver	NRS 489.321 (1)(d)
PROVIDE COPIES OF:	9.	Any similar license issued by another state	NAC 489.310 (10)
	10.	Certified copy of partnership agreement, articles of organization, or incorporation	NAC 489.310 (11)
	11.	Certificate of Fictitious Firm Name (If applicable)	NRS 489.335 (1)
	12.	Certificate of Liability Insurance	NAC 489.347 (4)
	13.	Financial Statement	NAC 489.310
	14.	Local business license (County or City where the business is located)	NRS 489.321 (1)(b)
	15.	Prior year tax return	NAC 489.310 (3)(a)
	16.	A PLANT APPROVAL IS REQUIRED FOR A MANUFACTURER LICENSE. Please refer to the attached "Manufacturing Plant Approval" document for details.	NAC 489.185 (1)
	16a.	• System of Construction (QC Manual) Approval Fee - \$500	NAC 461.210 (1)
	16b.	• Electronic copy of QC Manual	NAC 461.110 (3)
	16c.	• Electronic copy of contract with Third Party Agency	NAC 461.115
	16d.	• Electronic copy of Third Party Agency Plant Inspection Report	NAC 461.110 (2)

PERSONAL DATA: (Please print clearly)

Applicant's Legal Name: _____

Applicant's Title associated with the company (Owner, officer, member, etc): _____

Home Address: (Street/City/St/Zip) _____

Social Security #: _____ D.O.B.: _____ Home Phone: _____

Personal E-mail address: _____ Cell Phone: _____

COMPANY DATA: (Please print clearly)

Name of Company: _____ County: _____

Physical Address of Company: (Street/City/St/Zip) _____

Mailing Address of Company: _____

Company Email address: _____ Company Phone: _____

Signature: _____ Date: _____



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AUTHORIZATION FOR RELEASE OF CONFIDENTIAL INFORMATION

1. I hereby authorize and request all law enforcement agencies, business associates, bank and lending institutions, any credit bureau, employers, present and past, tax agencies including IRS, to whom this request is presented, have information relating to or concerning me, to furnish such information to a duly authorized investigator of the Nevada State Division of Manufactured Housing.
2. I hereby authorize and request all persons, to whom this request is presented, having documents relating to or concerning me, to permit a duly authorized investigator of the Nevada State Division of Manufactured Housing to review and copy any such documents.
3. In regards to a brokerage firm, bank, savings and loan, credit union, credit bureau, or other financial institution, or an officer of same, I hereby authorize and request that a duly authorized investigator of the Nevada State Division of Manufactured Housing be permitted to review and obtain copies of any and all documents, records or correspondence pertaining to me, including but not limited to past loan information, notes cosigned by me, checking account records, trust account records, records, passbook records, credit records and general ledger folio sheets.
4. I understand that I am seeking the granting of a privileged license and acknowledge that the burden of proving my qualifications for a favorable determination is at all times on me. I accept any risk of financial loss which may result from action of the Nevada State Division of Manufactured Housing with respect to this application.
5. I do, for myself, my heirs, executors, administrators, successors and assigns, hereby release, remise and forever discharge the person to whom this request is presented, and his agents and employees, known or unknown, in law or equity which I ever had, now have, may have or claim to have against the person to whom this request is presented, or his agents or employees, arising out of or by reason of releasing the information set forth in paragraphs 1 and 3 above.

I declare that I will faithfully comply with all the statues and regulations of the State of Nevada pertaining to the conduct of the Department of Business and Industry, Manufactured Housing Division.

Signature of Applicant: _____

State of _____ County of _____

Subscribed and sworn to before me, _____ the undersigned Notary Public,
Name of Notary Public

this _____ day of _____, 20____ by _____.
Name of person whose signature is being notarized

Signature of Notary Public



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BACKGROUND DISCLOSURE STATEMENT

* PLEASE READ CAREFULLY *

This document will be compared to the criminal history reports we receive from the Nevada Criminal History Repository and the Federal Bureau of Investigation. Having been arrested or convicted of a crime does not automatically mean your application will be denied. When reviewing prior criminal convictions, the Division considers the seriousness of the crime, the date of the conviction, and any evidence of rehabilitation the applicant submits. However, if you misrepresent or omit an incident, your application may be denied. As stated in NAC 489.350, any person who is denied a license may not apply for a new license until 12 months from the date of denial. If you are not certain of what is on your Criminal History Record, we recommend that you obtain a copy from the Federal Bureau of Investigation. www.federalbureauofinvestigation.com.

If you answer Yes to any of the following questions, you must submit the attached Criminal History Disclosure Form for each arrest, charge, and/or conviction.

Yes No

- 1. Have you or any business in which you are or were an owner, partner, officer or director ever been involved in an administrative proceeding regarding any professional or occupational license?
2. Has any license issued to you or any partnership or corporation of which you were a member or officer by any public authority been suspended, revoked, or denied?
3. Have you ever been arrested for a misdemeanor, gross misdemeanor, or felony?
4. Have you ever been charged with a misdemeanor, gross misdemeanor, or felony?
5. Have you ever been convicted of a misdemeanor, gross misdemeanor, or felony?
6. Have you ever been charged or convicted of fraud, forgery, embezzlement, obtaining money under false pretenses, larceny, extortion, conspiracy to defraud or any crime involving moral turpitude, or violence against another person?
7. Have you ever filed bankruptcy or has bankruptcy been filed against you? If yes, please provide the date of discharge. If filed within the past 7 years, provide a copy of the discharge.

Are you a citizen of the United States of America? Yes No

If no, please provide proof of eligibility to work in the United States. Copies of Department of Immigration and Naturalization documents are accepted.

Signature of Applicant:

State of County of

Subscribed and sworn to before me, the undersigned Notary Public, (Name of Notary Public)

this day of, 20 by (Name of person whose signature is being notarized)



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CRIMINAL HISTORY DISCLOSURE FORM

Please complete one form for each arrest, charge, and conviction, regardless of when the crime was committed or whether it was dismissed or expunged. Attach all supporting documents related to the arrest, charge and conviction and complete all fields of this form.

FAILURE TO REPORT AN ARREST, CHARGE OR CONVICTION IS CONSIDERED FALSIFICATION OF THE APPLICATION AND MAY RESULT IN THE DENIAL OF YOUR APPLICATION.

Name:	
Date of Arrest:	
Arresting Agency:	
City and State arrest took place:	
Disposition:	
Sentence (Incarceration and/or fines paid):	
Court Case or Docket Number (if available):	
Explanation of the incident:	



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INSTRUCTIONS FOR OBTAINING FINGERPRINTS

Pursuant to the provisions in NRS 489.321 (1)(d) and NRS 489.341 (1)(d), all applicants are required to submit a complete set of fingerprints for the purpose of conducting a criminal background check. There are two ways to submit your fingerprints.

1. Electronic Submittal

See attached list of fingerprint agencies. Fees may vary according to the authorized vendor you choose. This form must be signed by the fingerprint agency and then submitted with your application packet. The electronic submittal process can take up to 3 to 4 weeks.

- ORI: NV920360Z
- MISCELLANEOUS NO. MNU: 880142 *This is a non-billable account*
The applicant must pay the fingerprinting agency directly.
- REASON FINGERPRINTED:
 - NRS 489.321 - If applying for a Serviceperson, Dealer or Manufacturer’s License
 - NRS 489.341 - If applying for a Salesperson or RME for a Dealer License

To be completed by the Fingerprint Agency

NAME OF FINGERPRINT AGENCY: _____	
FINGERPRINTS OF _____ HAVE BEEN TAKEN AND SENT TO THE NEVADA CENTRAL REPOSITORY.	
DATE: _____	TCN#: _____
SIGNATURE OF FINGERPRINT REPRESENTATIVE: _____	

All applicants who do not reside in the State of Nevada or live in a rural area where a Department of Public Safety authorized fingerprint agency is not available, you must obtain your fingerprints in the following manner:

- 2. Manual Submittal** –Contact your local law enforcement agency to determine their fingerprinting fees and scheduling process. When submitting your application packet to the Manufactured Housing Division, include (2) FBI fingerprint cards *and* a cashier’s check or money order, made payable to the Department of Public Safety (DPS), for **\$38.25**. A personal check will not be accepted. Do not forget to sign the fingerprint card on the appropriate line in the upper left corner. The hard copy manual fingerprint card submittal process can take up to 4 to 5 weeks.

Please submit this form with your application packet.

**Privately Owned Fingerprint Agencies Known to
General Services Division
UPDATED 01/16/2015**

The following private fingerprint sites have met the technical security requirements to electronically transmit fingerprints to the Nevada Department of Public Safety via the approved Nevada Gateway (MorphoTrust Enrollment Services Division). This page is not an endorsement or certification of these businesses by DPS.

"Caution" referrals from the following state agencies should visit the respective agency's website for a list of their authorized sites.

Nevada Gaming Control Board
Nevada Real Estate Division
Nevada Division of Insurance

Clark County

Accutest (ESD Partner site) – Las Vegas
9187 West Flamingo Ste #110
Las Vegas NV 89147
1-877-472-6916
www.accutestnv.com
Currently submitting electronically to DPS

American Fingerprint LLC
1201 S. Jones Blvd Ste 103
Las Vegas, NV 89146
702-822-1590
www.lasvegasfingerprinting.com
Currently submitting electronically to DPS

B&D Fingerprinting Services
800 N. Rainbow Blvd Executive Suite 175
Las Vegas NV 89107
702-485-5256
www.bdfingerprinting.com
Currently submitting electronically to DPS

Burton Studios
6235 S Pecos Rd Suite 107
Las Vegas NV 89120
702-456-9190
Currently submitting electronically to DPS

Express eElectronic Fingerprinting Services (ELFSNV)
Mobile fingerprinting by appt. only
702-856-6335
WWW.ELFSNV.COM
Currently submitting electronically to DPS

Fingerprinting Pros
2620 S Maryland Parkway Ste 17
Las Vegas NV
702-734-2665
www.fpproslv.com
Currently submitting electronically to DPS

Four Sisters DBA Mobile Fingerprinting Services
10733 Del Rudini St
Las Vegas NV 89141
702-436-5076 must make an appointment
mobilefingerprintinggov.com
Currently submitting electronically to DPS

Prints, Pics 'N' More
3510 E. Tropicana Ave Ste K
Las Vegas NV 89121
702-476-6900
Currently submitting electronically to DPS

Elko County

A-1 Alcohol & Drug Collection
1098 Lamoille Hwy Ste 5
Elko NV 89801
775-738-6973
Currently submitting electronically to DPS

Washoe County

Fingerprinting Express
1320 E Plumb Lane Ste A
Reno NV 89502
775-322-5587
www.FingerprintsReno.com
Currently submitting electronically to DPS

Martin Ross & Associates
350 South Rock Blvd #200
Reno NV 89502
775-336-4440 must make an appointment
www.martinrosssecurity.com
Currently submitting electronically to DPS

Quick Prints Inc
8670 Technology Way
Reno NV 89521
775-682-3535
Currently submitting electronically to DPS

The UPS Store #3120
10580 N. McCarran Blvd #115
Reno NV 89503
775-746-3988
Currently submitting electronically to DPS
www.theupsstorelocal.com/3120



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CHILD SUPPORT STATEMENT

NRS 489.342 Payment of child support: Statement by applicant for license; grounds for denial of license; duty of Division. [Effective until the date of the repeal of the federal law requiring each state to establish procedures for withholding, suspending and restricting the professional, occupational and recreational licenses for child support arrearages and for noncompliance with certain processes relating to paternity or child support proceedings.]

1. A natural person who applies for the issuance or renewal of a manufacturer's, dealer's, distributor's, general serviceperson's, specialty serviceperson's, salesperson's or responsible managing employee's license shall submit to the Division the statement prescribed by the Division of Welfare and Supportive Services of the Department of Health and Human Services pursuant to [NRS 425.520](#). The statement must be completed and signed by the applicant.

2. The Division shall include the statement required pursuant to subsection 1 in:

- (a) The application or any other forms that must be submitted for the issuance or renewal of the license; or
- (b) A separate form prescribed by the Division.

3. A manufacturer's, dealer's, distributor's, general serviceperson's, specialty serviceperson's, salesperson's or responsible managing employee's license may not be issued or renewed by the Division if the applicant is a natural person who:

- (a) Fails to submit the statement required pursuant to subsection 1; or
- (b) Indicates on the statement submitted pursuant to subsection 1 that the applicant is subject to a court order for the support of a child and is not in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

4. If an applicant indicates on the statement submitted pursuant to subsection 1 that the applicant is subject to a court order for the support of a child and is not in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order, the Division shall advise the applicant to contact the district attorney or other public agency enforcing the order to determine the actions that the applicant may take to satisfy the arrearage.

Please mark the appropriate statement. Failure to mark one of the three will result in denial of the application.

_____ I am not subject to a court order for the support of a child.

_____ I am subject to a court order for the support of one or more children and am in compliance with the order or am in compliance with a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order; or

_____ I am subject to a court order for the support of one or more children and am not in compliance with the order or a plan approved by the district attorney or other public agency enforcing the order for the repayment of the amount owed pursuant to the order.

Print Name

Signature of Applicant

Date



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CIVIL APPLICANT WAIVER

NOTICE OF NONCRIMINAL JUSTICE APPLICANT'S RIGHTS

As an applicant who is the subject of a Federal Bureau of Investigation (FBI) fingerprint-based criminal history record check for a noncriminal justice purpose you have certain rights which are discussed below.

1. You must be notified by Manufactured Housing Division that your fingerprints will be used to check the criminal history records of the FBI and the State of Nevada.
2. If you have a criminal history record, the officials making a determination of your suitability for the job, license or other benefit for which you are applying must provide you the opportunity to complete or challenge the accuracy of the information in the record. You may review and challenge the accuracy of any and all criminal history records which are returned to the submitting agency. The proper forms and procedures will be furnished to you by the Nevada Department of Public Safety, Records Bureau upon request. If you decide to challenge the accuracy or completeness of your FBI criminal history record, Title 28 of the Code of Federal Regulations Section 16.34 provides for the proper procedure to do so:

16.34 - Procedure to obtain change, correction or updating of identification records.

If, after reviewing his/her identification record, the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a record may also direct his/her challenge as to the accuracy or completeness of any entry on his/her record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

3. Based on 28 CFR § 50.12 (b), officials making such determinations should not deny the license or employment based on information in the record until the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.
4. You have the right to expect that officials receiving the results of the fingerprint-based criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal or state statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.
5. I hereby authorize Manufactured Housing Division, to submit a set of my fingerprints to the Nevada Department Public Safety, Records Bureau for the purpose of accessing and reviewing State of Nevada and FBI criminal history records that may pertain to me.

In giving this authorization, I expressly understand that the records may include information pertaining to notations of arrest, detentions, indictments, information or other charges for which the final court disposition is pending or is unknown to the above referenced agency. For records containing final court disposition information, I understand that the release may include information pertaining to dismissals, acquittals, convictions, sentences, correctional supervision information and information concerning the status of my parole or probation when applicable.



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6. I hereby release from liability and promise to hold harmless under any and all causes of legal action, the State of Nevada, its officer(s), agent(s) and/or employee(s) who conducted my criminal history records search and provided information to the submitting agency for any statement(s), omission(s), or infringement(s) upon my current legal rights. I further release and promise to hold harmless and covenant not to sue any persons, firms, institutions or agencies providing such information to the State of Nevada on the basis of their disclosures. I have signed this release voluntarily and of my own free will.

A reproduction of this authorization for release of information by photocopy, facsimile or similar process, shall for all purposes be as valid as the original.

In consideration for processing my application I, the undersigned, whose name and signature voluntarily appears below; do hereby and irrevocably agree to the above.

Applicant's Name: _____
(PLEASE PRINT)

Address: _____

Applicant's Signature: _____

Date: _____



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Manufacturing Plant Approval And Construction Plan Review and Inspection process

If you are a person, including, without limitation, a partnership, limited partnership, limited-liability partnership, limited-liability limited partnership or limited-liability company, or a corporation, engaged in the business of manufacturing of manufactured homes, mobile homes, travel trailers, manufactured buildings, modular buildings, commercial coaches or factory-built housing and their systems and components that are built off site, you must obtain a manufacturing plant license. NRS 489.021, NRS 489.115, NRS 489.301, NAC 486.183

The approval process is divided in two steps. The first step in the process is the approval of the manufacturing facility. The second step is the plan approval and inspections of the manufactured units being constructed.

Step One: Approval of the Manufacturing Facility and system of construction.
NAC 461.300

1. MHD must approve an inspection of the manufacturing plant: prior to issuance of the license; if the plant moves the operation to another location; or if it undergoes a substantial change in construction methods, ownership or management.
NAC 461.300 and NAC 461.310
2. The following fees will be required:
 - a. Plant Inspection performed by Manufactured Housing Division: \$750.00
 - b. Consideration of the system of construction: \$500.00
 - c. The Inspector's:
 - i. Actual expenses for travel; Varies
 - ii. Salary; and Varies
 - iii. Allowance for per diem. Varies
 - d. If recording a change in name of a manufacturer or owner: \$50NAC 461.210
3. Submit a written request for an inspection review of your facility along with the required fee of \$500 for the Division's review of the System of Construction. The inspector's expenses, if applicable, will be billed. If the request is for a change of name or owner, the fee will be \$50. NAC 461.100

4. MHD will perform a quality control audit review of the manufacturing plant to:
 - a. Approve the quality control system of construction and;
 - b. Verify the qualifications of its key personnelNAC 489.185 (b), NAC 461.110 (2)

5. Verifying the quality control system of construction:
Submit two sets of Quality Control Manuals. The Manual must include:
 - a. The name of the owner or responsible employee;
 - b. The name of the inspector who will control quality;
 - c. The name of the supervisor of production;
 - d. A list of the procedures or system used for the control of quality;
 - e. A list of the procedures used for QC inspections;
 - f. A list of the procedures used for QC test; and
 - g. A list of the procedures for record keeping.NAC 461.100 (3), 461.110 (2)

6. Verifying the qualifications of key personnel:
MHD will verify:
 - a. The experience and education of owner
 - b. The experience and education of the production manager
 - c. The experience, education, and building code knowledge of the QC manager or the contracted third party inspection agency.
 - d. The ability of QC personnel to identify code violations or deviations from the approved set of plans;
 - e. The ability of QC personnel to stop or halt production until violations or deviations are corrected.NAC 489.310

7. The Division may request any other proof that the Division may deem necessary to verify that the applicant is a manufacturer. NRS 489.321(1)(a)

8. The Division must be notified with 10 days if:
 - a. Change in his or her name or address; or
 - b. A substantial change in ownership or management of the business.NAC 461.180

9. The Division may periodically inspect manufacturing plants as well as constructed units of factory-built housing, manufactured buildings or modular components in the plants, at the Division's discretion. NAC 461.310.2(a)

Step Two: Construction Plan Review and Inspection. NAC 461.300 (2)

PLAN REVIEW

1. To obtain an approval for construction plans, a manufacturer must file an application with the Division or a third party reviewer. NAC 461.100
2. An application for plan review must be on a form provided by the division and accompanied by:
 - a. The appropriate fees;
 - i. Reviewing the plans for a model is \$100, or \$50 per half hour or fraction thereof, whichever is greater.
 - ii. Issuing an insignia: \$50
 - iii. Replacing an insignia: \$50
 - iv. Performance of any other kind of inspection or service is \$75, or \$37.50 per half hour or fraction thereof, whichever is greater.
 - b. A minimum of two sets of plans for each model that:
 - i. Conform to the currently adopted codes by the State of Nevada as listed in NAC 489.177 and NAC 461.205;
 - ii. Are prepared by a design professional acting within the scope of his or her authority;
 - iii. One set of plans needs to be either electronic or no larger than 11” x 17”
 - iv. Are drawn to scale with sufficient clarity, detail, and calculations to include the nature and scope of work proposed; and
 - v. Bear the stamp of the design professional who prepared the plans and any other stamp such as from any third party plan reviewer who reviewed the plans.

NAC 461.100, NAC 461.117

3. If a third party reviewer is used, the manufacture must:
 - a. Use a third party reviewer that has been approved by the Division; NAC 461.113
 - b. Provide a copy of the contract between the manufacturer and the third party; and
 - c. Provide an explanation of the procedures used by the third party reviewer to perform such reviews.

NAC 461.115

4. The third party reviewer must:
 - a. Comply with all applicable codes;
 - b. Comply with the plan requirements listed above;
 - c. Altered or amended plans or mark as such;
 - d. Affix their approval stamp and a unique approval number on the plans;
 - e. Return the original set to the manufacturer;
 - f. Retain one set for not less than one year after the expiration of the plan approval number. The plans may be retained physically or electronically; and

- g. Submit one set of plans to the Division accompanied by the application and appropriate fees.

NAC 461.117

INSPECTIONS

1. Each unit of factory-built housing, manufactured building or modular component must be inspected at least once during its construction.
 - a. Inspections will be performed by a representative of the Division unless the manufacturer contracts with a third party to have the inspections performed by either:
 - i. A government agency; or
 - ii. A third party agency, approved by the Administrator to perform such inspections.

NAC 461.300

2. If the manufacturer contracts a third party inspection agency, the manufacturer must submit the following information:
 - a. A copy of the contract between the manufacturer and the third party agency;
 - b. An explanation of the agreed method, scope and frequency of the inspections;
 - c. An explanation of the procedure to be used to report the results of the inspections to the Division, including copies of the forms to be used for this purpose;
 - d. An explanation of the procedure to be used to mark, record and ensure the correction of any variance from an approved plan; and
 - e. An explanation of the procedure the inspector will follow and a copy of the document he or she will use to certify that the unit, building or component complies with an approved plan and the applicable regulations.

NAC 461.320

3. The Inspector must:
 - a. Verify compliance with the approved set of plans;
 - b. Verify compliance with the currently adopted codes by the Division;
 - c. Compliance with the manufacturer's program of quality control;
 - d. Submit a report to the Division with 30 days after the inspection;
 - e. Verify that each unit produced has its unique manufacturer's assigned serial number; and
 - f. Attach an insignia of the Division's approval before the product is removed from the manufacturer's plant.

NAC 461.340, NAC 461.130, NAC 461.205, NAC 461.170

4. Whenever there is sufficient evidence that a unit does not comply with the codes or that any material or method of construction does not conform to the codes, the Division will require a test to determine compliance.
 - a. The test will be at no expense to the Division

- b. If the procedure is not specified in the codes, the procedure will be determined or approved by the Division; and
- c. Each test must be made by an agency approved by the Division and the Division will retain a report of the test.

NAC 461.370

- 5. Neither the Division nor the inspector is liable for the cost of removal of material during inspection if:
 - a. The removal or replacement is required to allow inspection;
 - b. The requirement is reasonable; and an alternative method is not acceptable.

NAC 461.350

- 6. The manufacturer must retain records to show each unit was inspected. Records must be maintained for a minimum of one year after the inspection was made. NAC 461.360

For more information regarding the Plant approval Procedure please go to our website at <http://mhd.nv.gov> or contact one of our Inspectors at:

MHD – Inspection Dept.
2501 E. Sahara, #204
Las Vegas, NV 89104
702-486-4135

MHD – Inspection Dept.
1830 E College Pkwy #120
Carson City, NV 89706
7774-684-2940

For information regarding the licensing requirements for a Manufacture License contact, Karen Fox, Licensing Officer at 775-684-2945 or kfox@mhd.state.nv.us.



DEPARTMENT OF BUSINESS AND INDUSTRY
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1830 E. College Parkway, Suite 120, Carson City, NV 89706 775-684-2940 Fax 775-684-2949
2501 E. Sahara Avenue, Suite 207, Las Vegas, NV 89104 702-486-4135 Fax 702-486-4272
mhd.nv.gov

Requesting approval for a System of Construction

Date: _____

System of Construction - NAC 489.380(i) \$500 – Check # _____

Manufacturer: _____ **Contact Name:** _____

Phone: _____ Email: _____

Signature of person requesting the label(s): _____

Third Party Reviewing Agency: _____

Address of Third Party Reviewer where INSIGNIAS will be sent:

Address	City	State	Zip
---------	------	-------	-----

Contact Name: _____ Phone: _____ Email: _____
