



DEPARTMENT OF BUSINESS AND INDUSTRY
NEVADA HOUSING DIVISION
MANUFACTURED HOUSING



1830 E. College Pkwy, #120, Carson City, NV 89706 Ph: 775-684-2940 Fax: 775-684-2949
3300 W. Sahara Ave, #320, Las Vegas, NV 89102 Ph: 702-486-4135 Fax: 702-486-4309
Website: mhd.nv.gov

REVISED “APPLICATION FOR A LIMITED LIEN RESALE LICENSE”

To: All Park Owners and Managers

We have revised the *Application for a Limited Lien Resale License* (LLR Application). Effective immediately, the previous LLR Application will not be accepted. Here are the changes:

- **Nevada State Business License** - You must include a copy of your Nevada State Business License for each LLR Application
- **Manufactured Housing Park Number** – This number was sent to all park owners with the recent 2017 Annual Reporting Form. This number must be entered on the LLR Application.
- **Power of Attorney** – If you are the park manager signing on behalf of the park ownership, a current Power of Attorney must be attached to each LLR Application. A Power of Attorney is considered current if dated within a year of the LLR Application submittal.

If a current *Power of Attorney* is *not available the Limited Power of Attorney for Use with Limited Lien Resale License Process Only*, must be submitted. This is included in the LLR Application found on the website.

- **Affidavit of Surrendered Manufacture Home** – This affidavit is used when a home has been voluntarily surrendered to the park.
- **NEVADA HOUSING DIVISION** – Because we have merged with the Nevada Housing Division, please make all future checks payable to NEVADA HOUSING DIVISION or NHD.

The current *Application for a Limited Lien Resale License* can be obtained on the website at:
<http://mhd.nv.gov/uploadedFiles/mhdnvgov/Content/Resources/LimitedLienResaleLicenseApplication.pdf>

If you have any questions, please feel free to contact me at 775-684-2945.

Christal Shirley
Licensing Officer



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Application for a Limited Lien Resale License

NAC 489.780 Limited resale license: Issuance; validity; termination of employment of manager.
 ([NRS 489.231](#), [489.336](#))

2. A limited resale license issued by the Division is valid only for the purpose of selling the used mobile home or manufactured home identified in the application for the license and for which the applicant submitted:

Submit the following items to the address listed above.

1.	Application	NAC 489.775 (1)
2.	License Fee - \$50.00 Made payable to <u>Nevada Housing Division</u>	NAC 489.775 (1)(a)
3.	Copy of the Certificate of Ownership	NAC 489.780 (2)(a)
4.	Copy of your State of Nevada Business License	NAC 489.775 (1)(b)
5.	Power of Attorney if the applicant is not the owner of the Mobile Home Park	NAC 489.775 (1)(c)(1-2)
6.	<ul style="list-style-type: none"> If this home was acquired through a NRS 489.272, lien sale, "LIEN SALE – PARK OWNED", must be indicated in the upper right corner of the title. If this home was acquired through a voluntary surrender, an <i>Affidavit of Surrendered Manufactured Home</i> form must be submitted. 	NRS 489.272 NAC 489.775

Manufactured Home to be sold Information: (Please Print Clearly)

 Year Make Model Serial Number

Applicant Information:

Mobile Home Park Information:

 Name of Applicant (*Park Owner or Manager*)

 Manufactured Housing Park Number

 Best Contact Number of Applicant

 Name of Mobile Home Park

 Email Address of Applicant

 Address (Street/City/State/Zip)

 Signature of Applicant (*Park Owner or Manager*)

 Date



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 Manufactured Housing
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**LIMITED POWER OF ATTORNEY
 For Use with Limited Lien Resale
 License Process Only**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned,

(Legal Name of Park Owner/Entity)

Owner of, _____

(Name of Manufactured Home Park)

does hereby authorize and appoint:

(Name of Park Manager)

an employee and Park Manager of the above referenced park, my, (our) true and lawful Attorney-In-Fact with full authority and power, for the duration of employment or unless earlier revoked, to do and perform all and every act and thing whatsoever requisite and necessary to be done to complete a limited lien resale in accordance with NRS 489.336, NRS 108.265 through NRS 108.367, and NAC 489.470 through NAC 489.485, as fully to all intents and purposes as the undersigned might or could do if personally present, with full power of substitution and revocation, to sign any titles, or certificates of ownership, requests for duplicate title, bills of sale, and applications for limited resale licenses issued by the Department of Business and Industry, Nevada Housing Division, Manufactured Housing in the State of Nevada, hereby ratifying and confirming whatever action said Attorney-In-Fact shall, or may take, by virtue hereof.

IN WITNESS WHEREOF, the undersigned has executed this instrument this

_____ of _____, _____
 day month year

Signature: _____ Print Name: _____

Park Owner/Entity

Signature: _____ Print Name: _____

Park Owner/Entity

State of _____ County of _____

This instrument was acknowledged before me, _____ the undersigned Notary Public,

(Name of Notary Public)

on _____, 20_____

by _____ and _____

(Name of Signer)

(Name of Signer)

 (Signature of Notary Public)

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 HOUSING DIVISION
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AFFIDAVIT OF SURRENDERED MANUFACTURED HOME
(This form is to be signed by Titled Owner and Park Owner only)

The manufactured home described below as:

Year of Home _____ Manufacturer _____ Serial # _____

was acquired by the mobile home park through a voluntary surrender by the titled owner of the mobile home or manufactured home:

 (Name of Titled Owner)

and is presently located at _____
 (Current Physical Location)

The manufactured home is being surrendered to:

 (Name of Owner of Park and Park Name)

IN THE EVENT THE SUBJECT MOBILE HOME IS DEEMED TO BE SUBSTANDARD AS DEFINED IN THE STATE OF NEVADA, NRS 461A.120, THE OWNER OF THE PARK WILL NOT TRANSFER TITLE OF SAME TO A THIRD PARTY UNLESS/UNTIL THE CONDITIONS THAT RENDERED THE MOBILE HOME SUBSTANDARD ARE ABATED.

 Signature – Current Titled Owner

 Signature of Owner of Park

 Signature – Current Titled Owner

 Name of Park

State of _____ County of _____

Subscribed before me this _____ day of _____ 20 ____, before me _____
 (Printed Name of Notary Public)

the undersigned Notary Public, by _____
 (Printed Name of Person Appearing Before Notary Public)

 Notary Signature

This document is to be used only by mobile home parks under NRS 489.336 in conjunction with the limited lien resale license process.