



DEPARTMENT OF BUSINESS AND INDUSTRY  
**MANUFACTURED HOUSING DIVISION**

1830 E. College Pkwy, Suite 120  
Carson City, NV 89706  
(775) 684-2945 • Fax: (775) 684-2949  
mhd.nv.gov

**ACTIVATING A LICENSE FROM INACTIVE OR SUSPENDED STATUS**

*This form is to be completed by the owner or corporate officer of the MHD licensed company and must include the activation fee of \$100. NAC 489.360(1)(k)*

**To activate a license for a Responsible Managing Employee or Salesperson**

Name of employee (RME or Salesperson): \_\_\_\_\_

Business Name: \_\_\_\_\_ MHD License #: \_\_\_\_\_

Address of Business: \_\_\_\_\_  
(This is the location where the employee will be working)

\_\_\_\_\_  
CITY STATE ZIP

Office Phone Number where the employee will be working: \_\_\_\_\_

I, \_\_\_\_\_ of \_\_\_\_\_  
PRINT – Owner or Corp. Officer of the Company Business Name

certify that it is my intent to employ the above named applicant and will supervise his/her activities while he/she is employed by me.

\_\_\_\_\_  
Signature – Owner or Corp. Officer of the Company Date

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**To activate a license for a Company**

Name of Owner or Corporate Officer: \_\_\_\_\_

Company Name: \_\_\_\_\_ MHD License #: \_\_\_\_\_

Address of Company: \_\_\_\_\_

\_\_\_\_\_  
CITY STATE ZIP

Company Phone Number: \_\_\_\_\_

Best Contact number for the Owner or Corporate Officer: \_\_\_\_\_

\_\_\_\_\_  
Signature – Owner or Corporate Officer Date